



CITY OF SANTA BARBARA ACCESS ADVISORY COMMITTEE AGENDA



REGULAR MEETING
Date: February 23, 2024
Time: 9:30 a.m.

**Location: David Gebhard Public Meeting Room,
630 Garden Street
Santa Barbara, CA 93101**
SantaBarbaraCA.Gov/Access-Advisory-Committee

COMMITTEE MEMBERS: James Marston, Chair; Skylar Covich; Nick Koonce;
Karen Lockett; Michael Rassler; Elizabeth Sorgman;
Susanne Tejada

COUNCIL LIAISON: Oscar Gutierrez, Santa Barbara City Council
Member/Liaison

STAFF LIAISONS: Brian D'Amour, City Engineer/ADA Coordinator
Sarita King, Administrative Assistant,
Raymond Lam, Administrative Specialist

- 1. CALL TO ORDER, ROLL CALL, AND INTRODUCTION OF STAFF AND PUBLIC (9:30 a.m.)**
- 2. COMMITTEE MEMBER REPORTS AND STAFF ANNOUNCEMENTS (9:35 a.m.)**
- 3. PUBLIC COMMENT (9:40 a.m.)**
Any member of the public may address the Access Advisory Committee for up to five minutes on any subject within the jurisdiction of the Access Advisory Committee that is not scheduled for a public discussion.
- 4. CHAIR AND VICE-CHAIR ELECTION (9:45 a.m.)**
Election of new Chair and Vice-Chair for Access Advisory Committee.
- 5. APPROVAL OF MINUTES (9:50 a.m.)**
Recommendation: That the Access Advisory Committee waive further reading and approve the Minutes from the Regular Meeting of November 17, 2024.
- 6. ADVISORY GROUP CIVILITY TRAINING– For Information (9:55 a.m.)**
Recommendation: That the Access Advisory Committee receive a presentation from Mayor Randy Rowse, and Sarah Gorman, City Clerk Services Manager regarding civility to staff, applicants, and other attendees, focus on committee purview, and how to defuse tense situations at meetings. [\(Click here for link to presentation.\)](#)

7. ADA COORDINATOR'S REPORT (10:10 a.m.)

Recommendation: That the Access Advisory Committee receive a brief report from the ADA Coordinator on accessibility related items such as State Street Interim Operations, the Citywide Parklet Program, and major capital projects.

8. AD HOC COMMITTEE REPORTS (10:20 a.m.)

Recommendation: That the Access Advisory Committee receive an update from the following:

- a. Annual Report Ad Hoc Committee (Covich, Koonce, Luckett)
- b. Sidewalk Ad Hoc Committee (Marston, Koonce, VACANT)
- c. Parking Ad Hoc Committee (Koonce, Tejada, Luckett)
- d. Outdoor Dining and State Street Interim Operations Ad Hoc Committee (Luckett, Marston, Tejada)
- e. Recognition Nomination Ad Hoc Committee (Koonce, Covich, Luckett)
- f. Special Events Ad Hoc Committee (Koonce, Luckett, Rassler)
- g. ADA Transition Plan Ad Hoc Committee (Marston, Koonce, Tejada)

9. BREAK (10:30 a.m.)

10. ADA TRANSITION PLAN UPDATE (10:40 a.m.)

Recommendation: That the Access Advisory Committee receive a presentation from Engineering Division Staff on the update the ADA Transition Plan. ([Click here for presentation.](#))

11. LEDBETTER ADA RESTROOMS RENOVATION PROJECT (11:30 a.m.)

Recommendation: That the Access Advisory Committee receive an update on the Ledbetter Restroom ADA Renovation Project from City Waterfront Staff.

DATE OF NEXT MEETING: Friday, May 17, 2024, at 9:30 a.m.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids, services, or staff assistance to attend or participate in this meeting, please contact Sarita King at (805) 564-5488. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. For those who need accessibility accommodation in using the "raise hand" function and/or registering to participate in the Zoom session, please contact the office by 5:00 p.m. the day before the meeting for assistance. Specialized services, such as sign language interpretations or documents in Braille, may require additional lead-time to arrange.

AGENDAS, MINUTES, AND REPORTS: Copies of documents relating to agenda items are available for review, which are posted online at the web address at the top of this agenda. Please note that online Staff Reports may not include some exhibits. Materials related to an item on this agenda submitted to the Access Advisory Committee after distribution of the agenda packet are available for public inspection on the City's Accessibility website at SantaBarbaraCA.Gov/Access-Advisory-Committee.

REMOTE PUBLIC COMMENT: Members of the public wishing to speak must “raise their hand” in the Zoom platform by selecting the virtual hand icon when their item is called. The keyboard shortcut for this is Alt+Y for Windows and Option+Y for Macs. City staff will activate the speaker’s microphone when the speaker’s name is called. The speaker will then need to unmute themselves. The keyboard shortcut for this is Alt+M for Windows or Command+Shift+A for Macs.

HOW TO REMOTELY OBSERVE AND/OR SPEAK LIVE AT A MEETING

https://santabarbaraca.gov.zoom.us/webinar/register/WN_K-Ou29ViQUae5ZwmilmNnA

(Participation via Zoom)

Telephone: Dial **US: 1-669-444-9171** or **1-669-900-6833**, enter Webinar ID: **881 1939 6129 followed by #**. Press *9 to raise/lower hand; press *6 to mute/unmute. *A local number is available upon request 48 hours prior to the meeting. Please contact ADA@SantaBarbaraCA.gov if you require a local number.*

IN-PERSON PUBLIC COMMENT: Any person wishing to address the Access Advisory Committee should first complete and deliver a "Request to Speak" form prior to the time that public comment is taken by the Access Advisory Committee. These will be provided in the David Gebhard Public Meeting Room on the day of the meeting. Each speaker will be given a total of five minutes to address the Committee. The Committee, upon majority vote, may decline to hear a speaker on the grounds that the subject matter is beyond their jurisdiction.

WRITTEN PUBLIC COMMENT: Public comments may be submitted via email to ADA@SantaBarbaraCA.gov up until 4:00 pm the day before the meeting. All public comments submitted via email will be provided to the Commission and will become part of the public record. Email submissions are highly encouraged. Please note that the Committee may not have time to review written comments received after 4:00 p.m. the day before the meeting. All public comments received before 4:00 p.m. the day before the meeting will be published on the City’s website at santabarbaraca.gov/access-advisory-committee.

The public may also submit written correspondence via US Postal Service (USPS) and mail to Access Advisory Committee, ADA Coordinator, PO Box 1990, Santa Barbara, CA 93102-1990. Please be advised, correspondence sent via USPS may not be received in time to process prior to the meeting.

All comments provided via USPS or e-mail will be converted to a PDF before being posted on the City’s website. Note: comments will be published as received and without redaction of personal identifying information; including but not limited to phone number, home address, and email address. Only submit information that you wish to make available publicly. All Written Public Comments that are received by the City prior to a meeting will be acknowledged by the Commission Secretary as received and forwarded to the Committee. Written Public Comments will not to be discussed during the meeting and will be acknowledged as received during the meeting.